

TENTATIVE CHECKLIST FOR MR. KNOCHE

(Mr. Bush's Departure)

<u>Tasks</u>	<u>Focal Point</u>	
1. Social Functions		
a. Reception - Rendezvous Room	Mr. Blake	
b. Black Tie Dinner	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div> Mr. Blake	25X1
c. Community Affair	<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div>	25X1
2. Honors	Messrs. Evans and McMahon	
3. Publish Farewell Notice to All Employees	Messrs. Falkiewicz and Blake	
4. Letters to Intelligence Community Heads, PFIAB Members, and Other Senior USG Officials	Messrs. McMahon and Evans	
5. Letters to Foreign Intelligence Service Chiefs	Messrs. Shackley and Walsh	
6. Other		
a. Inclusion of new DCI, if designated		
b.		
c.		